
StudentsAchieve Tutorial Guide Book

ParentView

for Parents

StudentsAchieve Software Incorporated



ParentView Tutorial – Basics of ParentView

For Parents

ParentView provides parents a secure access point to class information provided by the teachers.



Contextual Help – if at any time you require assistance please choose the help icon and it will provide appropriate help information

Accessing ParentView

ParentView can be accessed anywhere and anytime from a web-enabled computer

Step 1 Type in the web address provided by your school.

Step 2 Navigate to the login page for parents.

StudentsACHIEVE

Please Login

Enter your Login Name:

Password:

 **Notice to Parents** : If you don't have a login, you can create one if you know your child's login and password. Click the 'Add a new Parent' button to add yourself to the system.

You must enter your login info to enter this site. The login name and password should have been sent to you via email from the StudentsAchieve site administrator. If you cannot remember your password please [Click Here](#) to be redirected to the password recovery page

If you have any problems accessing this site, please contact the [Site Administrator](#)

Step 3 Type in your Login Name and Password.

Step 4 The first time you log in you may be prompted to change your password, for security reasons.

Password Guidelines:

- ✚ Must be at least four characters long
- ✚ Cannot be identical to your user login name

Password Expiry
Your password has expired. For security reasons, you must now provide a new password.

To change your password:
Step 1) Enter your current username & password
Step 2) Enter your new password
Step 3) Click the 'Save Changes' Button

Change Login Credentials

Current User Login: **aarik**

Enter The Old Password:

Enter The New Password:

Reenter The New Password:

Save Changes

Once you have entered your new password information, click the **'Save Changes'** button. You will then be on the **'Home'** page, which provides a student summary.

- If you are not prompted to reset your password, it is still a good idea to do so once you are logged into the system.

Attendance Behaviour **Password**

Track Current Track Edit My Info

Summary of each of the students classes.
Summary Page

http://www.studentsachieve.com - Reset Logi...

Reset Login Credentials

Change Login Credentials

Current User Login: **jasoblack**

Enter The Old Password:

Enter The New Password:

Reenter The New Password:

Save Changes

1. To reset your password, select the **'Password'** tab on the upper right hand of the page.
2. This will open the reset login page as seen in the box to the left.
3. Enter your old password once and then the new one twice.
4. Make sure you choose a password that you can easily remember, but not so easy that others may figure it out.
5. Don't forget to **'Save Changes'!**

1 - 3

Home Screen

The home screen is the starting point where you can access data captured for any of your children's classes.

HOME **Class Summary** **Homework** **Attendance** **Behaviour** **Password** **Logout**

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Select a Student Dawson Black Select a Track Current Track Edit My Info

The Student Summary below shows you a high level summary of each of the students classes.
Click the name of the Class to drill into the Class Summary Page

Click the Class Name to Drill Down

Show only my classes that are currently being taught.

Class	Instructor	Attendance	Behaviour	Mark	Class Avg.	Mark Source
LA 3	Bear, Teddy			0.0%	0.0%	Cumulative
<u>Art 6-Section 1</u>	Stewart, Mary			81.0% ☆	83%	Cumulative

'Contextual Help'
By clicking here you will find help topics to assist you in navigating through the StudentsAchieve Software

The blue strip enables you to select the appropriate **student** and **track** (school year).

Select a Student Dawson Black Select a Track Current Track Edit My Info

The top menu bar allows users to navigate easily to see a **class** summary; **homework** summary; **attendance** summary and **behaviour** summary. Each of these options will be outlined below.

HOME **Class Summary** **Homework** **Attendance** **Behaviour** **Password** **Logout**

Class Summary Screen

You can access the Class Summary Screen by clicking on the **Class Summary** button from the menu bar **or** clicking on the name of the class. ***LA 3***

LA 3	Bear, Teddy			0.0%	0.0%	Cumulative
<u>Art 6-Section 1</u>	Stewart, Mary			81.0% ☆	83%	Cumulative

Class Summary

Change student
or class

Click on the
underlined
headings to
see summary
screens.

Assignment Name	Due Date	Status	Effort	Mark	Avg.
Write Your Own Fabel	Mar 24 2005			-	74.0%
Final Exam				-	-

Click on
assignment
names to
get details.

Click on arrows
to expand and
see more detail.

Calendar

Assignment
is complete
and marked.

Legend

- Due Assignment
- Attendance
- Behaviour

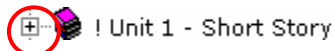
Assignment is due.
Click on the name for
more details.

Click on a
different date to
view past or
future events.

Marks Summary Screen

From the home screen, clicking on your child's mark opens the marks summary page.

Navigate the class structure created by the teacher. In the tree hierarchy click on the 'plus' or 'minus' sign to expand or collapse the cabinets and folders.



Your child's marks can be viewed in a number of ways to show a unit/term average or an assignment mark.

Example One – Unit averages – In the tree hierarchy on the left click on the name of the class to view Anne's average for each unit, and the value of the unit.

Name Of Folder (Unit/SubUnit)	Anne's Mark	Class Average	Weight of Folder	Weight towards Final Mark
! Biosphere	84.2%	76.3%	20%	20%
! Energy Flows + Cellular Matter	70.0%	70.0%	20%	20%
! Ecosystems	90.0%	90.0%	20%	20%
! Human Organism	-	-	20%	20%
! Final Exam	85.5%	85.5%	20%	20%

Example Two – Assignment Marks – On the left side click on a folder to see the assignments on the right.

Assignment Name	Due Date	Status	Mark	Avg.
! Solar Radiation Lab	Nov 16		81.3%	75.8%
Solar Energy in Plants	Dec 03		80.0%	80.0%

Click on the name of the assignment for more details

Assignment Details	
Assignment Name:	Solar Energy in Plants
Completion Code:	Handed In OK
Mark:	80.0%
Points:	4.00 out of 5.00 pts.
Rubric:	
Class Average:	80.0%
Due Date:	Friday, December 03 2004
Weight Towards Final Mark:	2.42%
Assignment Type:	Project/Group Project
Assignment Instructions:	In groups of 3-4 students will design and perform a lab around the topic of plants and solar energy. This major project will be part of our in school science fair before Christmas.
Teacher Comments:	

Homework Summary Screen

There are two views, the **Calendar View** shows all the upcoming and marked assignments, clicking on the name of the assignment will provide more detail.

Calendar By Class

Homework Due In November

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
<ul style="list-style-type: none"> earthworms 90.0% Law and You 83.3% 	<ul style="list-style-type: none"> Nomenclature 60.0% 	<ul style="list-style-type: none"> Weather song 	<ul style="list-style-type: none"> Classic Art 62.5% 	
15	16	17	18	19
	<ul style="list-style-type: none"> Solar Radiation Lab 81.3% 	<ul style="list-style-type: none"> Plant Journal 2 Weather Tracker 	<ul style="list-style-type: none"> Balanced Equations 1 	

Legend
■ Due Assignment

Oct November 2004 Dec

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13

Attendance Summary

The Attendance History **Calendar** view show the attendance records for the month. Clicking on a date or a class name will provide more detail.

Calendar List View

Attendance History

Attendance Taken In November

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
<ul style="list-style-type: none"> Biology 20-22 grade 1 Chemistry 20 Art 20 	<ul style="list-style-type: none"> Biology 20-22 grade 1 Law 20 Chemistry 20 	<ul style="list-style-type: none"> Biology 20-22 grade 1 Chemistry 20 Art 20 	<ul style="list-style-type: none"> Biology 20-22 grade 1 Law 20 Chemistry 20 	<ul style="list-style-type: none"> Biology 20-22 grade 1 Chemistry 20 Art 20
8	9	10	11	12
<ul style="list-style-type: none"> Biology 20-22 grade 1 Law 20 Chemistry 20 	<ul style="list-style-type: none"> Biology 20-22 grade 1 Chemistry 20 Art 20 	<ul style="list-style-type: none"> Biology 20-22 grade 1 Law 20 Chemistry 20 	<ul style="list-style-type: none"> Biology 20-22 grade 1 Chemistry 20 Art 20 	<ul style="list-style-type: none"> Biology 20-22 grade 1 Law 20 Chemistry 20
15	16	17	18	19
<ul style="list-style-type: none"> Biology 20-22 grade 1 Chemistry 20 Art 20 		<ul style="list-style-type: none"> Biology 20-22 grade 1 	<ul style="list-style-type: none"> Biology 20-22 grade 1 	

Attendance Totals	
Class	Totals
Art 20	Present 6
Biology 20-22	Absent 1
	Late 2
	Excused 1
	Present 10

Oct November 2004 Dec

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

The Attendance **List View** will give a summary of the selected class.

[Calendar](#) [List View](#)

Attendance List Anne Timmins Biology 20-22

Show Present Records

Code	Date	Comment
Late	Thu, Nov 18 2004 - 08:30 AM	
Present	Wed, Nov 17 2004 - 08:30 AM	
Present	Mon, Nov 15 2004 - 08:30 AM	
Absent	Fri, Nov 12 2004 - 08:30 AM	
Present	Thu, Nov 11 2004 - 08:30 AM	
Excused	Wed, Nov 10 2004 - 08:30 AM	Dentist Appointment
Present	Tue, Nov 09 2004 - 08:30 AM	
Late	Mon, Nov 08 2004 - 08:30 AM	Anne was 20 minutes late this morning.
Present	Fri, Nov 05 2004 - 08:30 AM	
Present	Thu, Nov 04 2004 - 08:30 AM	

Behaviour Summary Screen

The Behaviour History **Calendar** view show behaviour records for the month. Clicking on a date or class name will provide more detail.

[Calendar](#) [List View](#)

Behaviour History

Behaviour Taken In November

Monday	Tuesday	Wednesday	Thursday	Friday
<u>1</u>	<u>2</u>	<u>3</u> Bio 20 - 12	<u>4</u>	<u>5</u>
<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>
<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u> Bio 20 - 12	<u>19</u> Bio 20 - 12

Behaviour Totals					
Class	Totals				
Bio 20 - 12	<table border="1"> <tr> <td>Great</td> <td>Off Task</td> </tr> <tr> <td>1</td> <td>2</td> </tr> </table>	Great	Off Task	1	2
Great	Off Task				
1	2				
Biology 20 - E	<table border="1"> <tr> <td>Great</td> <td></td> </tr> <tr> <td>1</td> <td></td> </tr> </table>	Great		1	
Great					
1					
Grade 1 - E	<table border="1"> <tr> <td>Great</td> <td></td> </tr> <tr> <td>1</td> <td></td> </tr> </table>	Great		1	
Great					
1					

Oct	November 2004						Dec
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

The Behaviour **List View** will give a summary of the selected class.

Code	Date	Comment
☹ Off Task	Fri, Nov 19 2004 - 09:00 AM	stay on task kyle
☺ Great	Thu, Nov 18 2004 - 09:00 AM	
☹ Off Task	Wed, Nov 03 2004 - 09:00 AM	

Your Login Information

Click on **Password** to open the Login Credentials Screen. Make changes to your password and click **'Save'**.

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Click on **Edit My Info**, which can be found on the *'Home page'* to access your *'Contact Info'*, *'Login Info'* and the **Auto Notification** features.

[Email My Password](#)

[Free Email](#)